COMMONWEALTH OF VIRGINIA BOARD OF CORRECTIONS LIAISON COMMITTEE MINUTES

Regular Meeting	
Location	
Presiding Chairman	
Fred Hilderbran	
	Kim Lipp, Architecture and Engineering, DOC Bill Wilson, Compliance and Accreditation, DOC Jef Sevenker, Compliance and Accreditation, DOC
	Donna Foster, Compliance and Accreditation, DOC

I. July Minutes

- Minutes from the September 18, 2007 meetings were motioned for approval and approved.

II. Meeting Summary

- Mr. Webb shared the tragic news of the death of Dennis Webb, Chief Deputy of Beth Author, who was killed in an automobile accident on Saturday, November 10, 2007. Previously, he worked for the Prince William/Mannassas Jail before retiring from that position.
- Bill Wilson introduced Jef Sevenker to the attendees. Jef will work with Bill on the legislative issues as well as the community based corrections plans. He will also assist with the planning study and staffing analysis and will perform

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certification audits. Jef previously worked as a Jail Inspector for the Nebraska Crime Commission and as a corrections officer for the Denton County Jail in the state of Texas.

- Mr. Wilson discussed the increased out of compliance rates at 1822 as of November 2, 2007. Kim Lipp stated that Deep Meadow Correctional Center is undergoing a renovation and is currently unable to receive new inmates. Approximately 160 beds have been off-line for intake. He notified the committee that Clyde Cristman has taken an appointment with the Senate Finance Committee and Barry Green will serve as Deputy Secretary of Public Safety while maintaining his position as Director of the Department of Juvenile Justice.
- Kim Lipp presented the Capital Program update. Inmates are being loaded at Pocahontas. St. Brides is not being loaded until probably July due to the operational costs shortfall even though the construction is almost complete. The groundbreaking ceremony was held for the new Grayson (previously Mt. Rogers) facility in October. Mr. Webb asked about the St. Brides load date delay. Ms. Lipp stated that during the last legislative session, the opening was delayed by 6 months and opening has again been delayed by 6 months by the legislature. Mr. Webb asked if any other facilities would have delayed opening dates to which Ms. Lipp answered that she has not been notified of such. This may be a factor in a future increase in the out of compliance rates.
- Wade Jewell, Assistant Executive Secretary of the Compensation Board, attended the meeting in Robyn deSocio's absence. Recent funding requests made by the Compensation Board include new jail construction and expansion for Riverside Regional Jail, Fairfax County Adult Detention Center, Newport News City Jail, Prince William/Manassas Regional Jail, Rappahannock Regional Jail, Western Virginia Regional Jail and Loudoun County Adult Detention Center. This includes any jail scheduled to open by 2010. The requested funding totals \$9.7 million in 2009 and \$21 million in 2010. Due to a current shortage of approximately 1200 positions, 244 positions have been requested. The current language requires more than 100% overcrowding to request positions. Approximate \$15 million has been requested for per diem funding for the remainder of this fiscal year. The language requires that funding must be requested during each session for the remainder of the fiscal year based on the population report and forecasts from September of each year. For 2009, the shortfall for per diem funding is projected at approximately \$21 and another \$24 million is projected for 2010. The Master Deputy Program requests include 9 sheriff's office and 4 regional jails at approximately \$700,000. Another shortfall that has been projected involves the fringe benefits programs for constitutional officers from last session, due to problems with planning and budget central appropriations for about \$13 million. Funding for the interface

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between VINE (Victim Information and Notification Everyday) and SAVIN (Statewide Automated Victim Information Notification Program) has been requested at around \$28,500. After review that included the Secretary of Public Safety, the Department of Corrections and DCJS, language has been requested in the appropriations act for a study on jail operating capacity. The language provides for a report be provided to the General Assembly by September of 2008 clarifying the requirements for the next two years for the agencies to combine resources for review of staffing needs of jails throughout the Commonwealth. Mr. Webb asked if there is still an ongoing freeze on the vacancy savings. Mr. Jewell confirmed this question for the current fiscal year and stated that it was unclear whether the Governor's budget would include vacancy savings language.

- Mr. Webb asked Barry Green about the upcoming staffing review. Mr. Green asked about appropriations required for the study. Mr. Jewell said that the report to be provided to the General Assembly by December 2008 would include anticipated costs of the staffing review.
- Sterling Proffitt wanted to add that the Department of Health has a video available concerning pandemic flu if anyone is interested. Also, Charlie Poff with the Western Virginia Regional Jail (near Dixie Caverns) will be hiring 194 staff members including Deputy Superintendent, Major Services Manager, Business Manager, Human Resources Manager and a Sergeant Training Officer by January 2, 2008. He thinks they are scheduled to open March 2009 with anticipated bed capacity of 605 but double bunked for 805. John Roberts stated that the Health Department presented a video at his facility and gave them a free video. Mr. Green stated that the CDC will also provide training for pandemic disease preparation as well.
- Mr. Proffitt wanted to add that the Board would be discussing the possibility of not having a meeting in January as per the request of the Secretary of Pubic Safety in accordance with requests from the General Assembly. Mr. Webb asked the committee if they wanted to meet in January to which the general consensus was to follow the meeting schedule of the Board.

By motion duly made by the Chairman of the Liaison Committee, Chris Webb, and seconded by several members in attendance, the meeting adjourned.